

**City County Pavement Improvement Center (CCPIC)
Governing Board Meeting**

Friday, September 28, 2018

10:00 am – 2:30 pm

UC Davis Conference Center, Conference Room B

550 Alumni Lane, Davis, CA 95616

DETAILED AGENDA

- 10:00am** **Welcome**
Kiana Valentine
- 10:10am** **Self-Introductions**
All
Attending: All board members and executive team members, except apologies:
Karen Philbrick (SJSU), Gary Hick proxy for Dingxin Chen (CSU Chico)
Outcome: CCPIC to distribute and post governance board membership list and attendance at meeting.
- 10:20am** **Background on Formation of CCPIC**
- *Role of the League and CSAC*
Kiana Valentine and Rony Berdugo
 - *Vision, Work to Date, and Current Funding*
John Harvey and Laura Melendy
- Outcomes: information
- 10:50am** **Review and Discussion of Proposed CCPIC Charter and Governance Structure**
Kiana Valentine
Attachment 1: CCPIC Proposed Charter
Outcome: minor changes made in draft charter. Vote to approve charter unanimous in favor.
- 11:50am** **Nomination of Chair and Vice Chair**
Rony Berdugo
Outcomes: Randy Beault, City of Brisbane was nominated for chair, Matt Tuggle, County of Solano was nominated for vice-chair. Both approved unanimously.

12:00pm **Group Photo**

12:10pm **Lunch**

12:40pm **Review and Approval of Proposed Work Plan**

Chair

- *Review Results from 2018 Local Streets and Roads Survey on Needs and Priorities (John Harvey)*
- *Proposed work plan for FY 2018/19 (All)*

Attachments 2: Summary of Needs and Priorities from 2018 Local Streets and Roads Survey

Attachment 3: Proposed Work Plan for FY 2018/19

Outcomes:

Work plan: Work plan was discussed and approved unanimously.

Training: Next steps are for CCPIC to canvas board members and others for list of training needs and prepare a list to send to all League and CSAC members for ranking. CCPIC to send detailed list out in a survey through League and CSAC, use survey results to propose detailed training program, prioritized for use of current training funds. Then begin content development and schedule. Report back to board quarterly.

Peer to Peer technical discussion groups: CCPIC to set up capability for group technical discussions on the CCPIC website and report back to the board. Once ready, information to be distributed to League and CSAC members about how to use the tool for the groups.

2:05pm **Identify Next Meeting Date, Location, and Potential**

Agenda Items

Chair

Outcomes: Meetings will be held approximately quarterly. Next meeting will be a web meeting on February 6, 2019. Following meeting will be in-person in May, 2019 at CSU Long Beach. Addendum: date later finalized to be May 17, 2019 from 10 am to 2.30 pm.

2:30pm **Adjourn**